

INTRO

An Introduction to using NFC technology within Facilities Management





Prove your mobile workforces' attendance and time spent on site.

Do you have trouble tracking proof of attendance for your mobile workforce including job duration start and finish times?

Running a facilities management operation can present various challenges whether it's cleaning hotel, airport or hospital facilities or safeguarding premises. Knowing that locations have been cleaned or patrolled throughout the day as well as keeping track of your mobile workforce's attendance can prove difficult. How can your organisation make these duties more accountable and reportable? Wouldn't you prefer to use a more substantial, legitimate reporting process other than paper?

Today organisations are now implementing NFC technology which their mobile workforce can use to record proof of attendance, start and finish times and efficiently report on any issues which occur within their role. NFC technology introduces a range of benefits

for both the customer and organisation. Firstly, employers will be able to identify potential attendance issues helping to reduce absenteeism, it also helps provide guaranteed proof of when your staff have visited premises, as well as identifies a reduction on costs by reducing paper usage. Finally, it provides a full audit of what responsibilities were carried out and who by, as well as helping employers with costs incurred and invoicing purposes.

With the 'Veri' suite of solutions from Totalmobile, your workforce can use their mobile phone to register their attendance and monitor start and finish times. This is done by simply scanning NFC tags at the beginning and end of every shift as well as reporting on any incidents which happen on the job. In addition, service providers and customers both have full visibility and access to a full audit of the remote workers time spent per job.

*VeriClean is proof of attendance only, it does not monitor start and finish times.

Our range of Veri Solutions include:

VeriClean

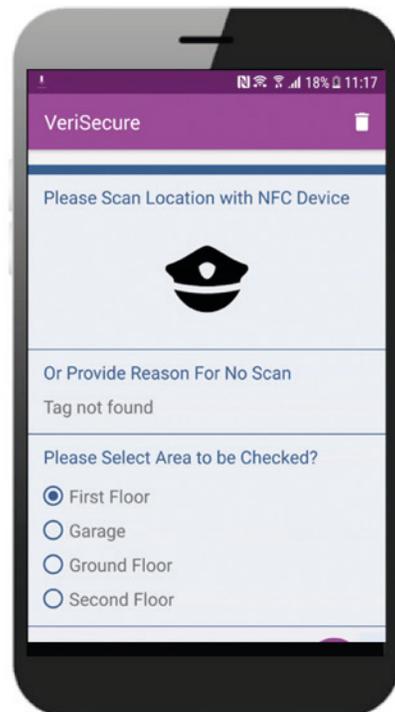
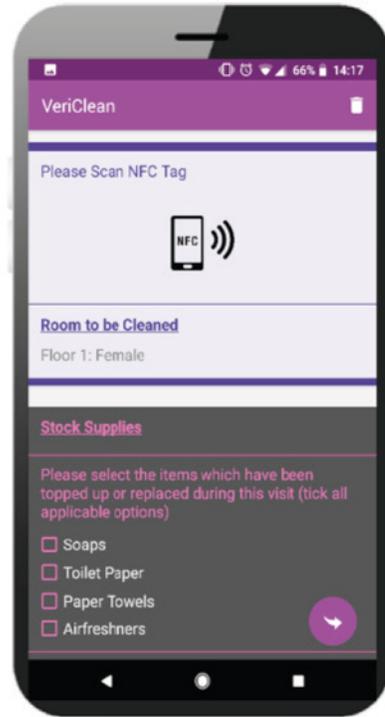
VeriClean replaces outdated paper facilities' checklists with NFC tags and digital attendance sheets. Cleaners simply scan a tag and submit details on the work carried out, allowing cleanings to be tracked and reported on. Additionally, should there be any issues with the facility that might need someone with specific skills to fix it, such as a broken mirror or a water leak, the worker can report the incident.

VeriPresent

With VeriPresent, your workforce can use their mobile phone to register start and finish times by simply scanning NFC tags at the beginning and end of every shift as well as report on any incidents which happen on the job. In addition, service providers and customers both have full visibility and access to a full audit of the remote workers time spent per job. VeriPresent is applicable to both facilities management companies as well as the domiciliary and homecare market where NFC tags are placed within the client's home itself or within their care folder.

VeriSecure

With Totalmobile VeriSecure, your security force can scan NFC tags and report at the scene, detecting, deterring and responding to a wide variety of security incidents, ensuring your organisation is safeguarded. Simply attach NFC tags to locations around the building (or property) of where the security guard should patrol. The security guard can simply scan the tag to prove they were there, and submit a simple report detailing any security incidents.



How do the solutions work?

The NFC tag will be attached to the facilities' location, such as bathrooms in a commercial or local government building or within the grounds of a facilities management premises which security staff are guarding. The tag will have been encoded with a link to a form for the user to complete in relation to items cleaned or locations patrolled. Once the user has completed the form, it is then easy to identify which items have been cleaned, or which locations have been patrolled as well as detailing what stock needs refilled and any suspicious activity which has occurred.





Business Benefits of our Veri Solutions

Compliance

Equipping your workforce with access to our 'Veri' solutions enables your organisation to have a reliable and comprehensive audit of when and where your remote staff are working. Businesses have greater visibility that mobile workers are carrying out their work whether it's providing care, contracted cleaning, security patrolling or simply proving attendance to meet SLAs. Capturing evidence-based images provides supporting data, essential for improving compliance. The solutions ensure all information is at hand should it be required for auditing purposes or to understand what happened in the event of a complaint.

Capacity

NFC tags are encoded to open custom forms once scanned, therefore information about the visit can be recorded and analysed, leading to a better and more consistent service. The 'Veri' solutions allow you to easily record accurate information and the reporting analysis helps you identify key trends to ensure staff time is used effectively.

Consistency

The 'Veri' solutions enable your workforce to easily record accurate information to ensure staff time is used effectively. Recording information automatically on a mobile device, reduces the need to complete paper-based time sheets. Employees hours are generated with a simple tap of a device, generating more capacity to complete other work - with less time spent chasing manual attendance records from staff.

Cost

The 'Veri' suite ensures facility or building checks can be completed efficiently, reducing overall costs by effective management of your resources. By analysing the reports produced you can achieve improved cost savings overall, for example you could identify trends in stock requirements such as how much soap, towels, toilet rolls etc, are needed. Businesses no longer need to rely on costly agency staff as their own workforce are capable of managing and completing an efficient workload.

Capabilities

- Provides evidence that your mobile workforce has been on site, what they did and how long they spent there. It also improves customer satisfaction as it provides customers with peace of mind that facilities have been cleaned or patrolled.
- Immediate digital/electronic record of forms instead of having to type up after, reducing the costs of paper usage.
- Instant access to upload photos and record any issues with facilities as and when they occur such as a broken mirror/window or a leak in the bathroom.
- Allows you to easily manage stock and identify trends in stock requirements.
- Improves compliance as information is accurately recorded instantly.
- Easy to use solution which employees can use on their own device.
- Reports on anything unusual.
- Custom forms depending on building / property being visited, (can also create homecare custom reports as part of VeriPresent solution).

Capabilities for the organisation (FM/Cleaning org)

- Employee proof of attendance enables your organisation to generate accurate invoices.
- Improve resource planning.
- Employees can use their own mobile device (BYOD) thus saving costs.

To find out more on our 'Veri' suite solutions and how they can benefit your facilities management organisation, contact us for further information.

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How Verisecure is used by security staff in Facilities Management



A security guard has a rota of rooms that need patrolled within a large facilities management organisation including details of how often they should be patrolled.



The security guard attends his first location and scans the NFC tag located on the wall.



Once the tag has been scanned, the Totalmobile forms are available on the mobile device.



The security guard notices a broken window and forced entry on a door. He captures the details by taking a photo of the broken glass and door and completes the relevant information in the digital forms via his mobile device.



The security guard then submits the report detailing the incident.



A complete audit is available for the Facilities Manager providing details such as when each of the rooms were patrolled, who patrolled them and what incidents were reported on.



Totalmobile will help you release the potential in your mobile workforce. Our 'mobile worker first' approach to innovation results in solutions people love to use.

Our customers are seeing significant increases in workforce capacity and cost savings, while also ensuring compliance and driving levels of service consistency. We will transform how your organisations works and help your people do more of the work that really matters.

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